



## CITY OF DURHAM | NORTH CAROLINA

**Date:** June 6, 2016

**To:** Thomas J. Bonfield, City Manager  
**Through:** Wanda S. Page, Deputy City Manager  
**From:** Bertha T. Johnson, Budget and Management Services Director  
Joshua S. Edwards, Strategic Initiatives Manager  
**Subject:** City / County ICMA Local Government Management Fellow Interlocal Agreement

### Executive Summary

For the last four years, the City and County have jointly hosted an International City/County Management Association (ICMA) Local Government Management Fellow. The Interlocal Agreement is renewed annually. As part of the FY 2016-2017 Budget, the City of Durham and the County of Durham have proposed continuing to host an ICMA Local Government Fellow for one year (July 2016 through June 2017). The ICMA Local Government Management Fellowship Program links aspiring local government professionals with local governments for a year.

### Recommendation

The Budget and Management Services Department recommends that the City Council authorize the City Manager to:

1. Execute the attached Interlocal Agreement with the County of Durham for the International City/County Management Association Local Government Management Fellow.

### Background

State Statute (G.S. 160A-461) requires that interlocal agreements be approved by the City Council. Since 2012, the City and County have jointly hosted an ICMA Local Government Management Fellow. As part of the FY 2016-2017 Budget, the City of Durham and the County of Durham have proposed continuing to host an ICMA Local Government Fellow for one year (July 2016 through June 2017). The ICMA Local Government Management Fellowship Program links aspiring local government professionals with local governments for a year. Fellows are master's graduates and bring skills and expertise to work on a variety of projects that contribute to the organization. The local governments provide the Fellow with professional work experience, while ICMA offers professional development opportunities and a network to connect with and learn from each other. The County of Durham and the City of Durham collaborate to offer an ICMA Fellow the opportunity to work in City and County government on a variety of projects throughout the year to help build the future of local government management. The attached Interlocal Agreement formalizes the agreement between the City and County for the ICMA Fellowship.

### Issues and Analysis

The ICMA Fellow will support the work of Budget and Management Services including implementation of the Strategic Plan. The Fellow's work will be integral to the success of the citywide Goal, *Innovative and High Performing Organization*. The ICMA Fellow will create public value for the City and County through a variety of projects and responsibilities which include:

- Support and leadership of City / County joint projects such as IdeaLab;
- Implementation of the new Performance Management system and other data driven projects;
- Analyze and evaluate existing practices for opportunities to improve operations;
- Assist in the development of reports and studies through research and analysis, coordinating material from various sources, and writing and/or editing narratives;
- Research, evaluate and prepare statistical, financial and demographic data for staff reports, studies, surveys and analyses;
- Develop and prepare special projects and studies.

#### **Alternatives**

The City Council could decide not to approve the interlocal agreement.

#### **Financial Impact**

The position is a Durham County position, but will be paid on a 50/50 basis from both the City and County. The amount to be contributed by the City is \$33,192, and the County will contribute the same amount.

#### **SDBE Summary**

SDBE summary is not applicable for this item.

#### **Attachments**

Interlocal Agreement